



EXHIBITOR INFORMATION

Rules, Regulations,
Application Forms



2024 International Plowing Match & Rural Expo

OCTOBER 1 TO 5 – 8:30 am to 5 pm

354 Angeline Street South, Lindsay, Kawartha Lakes, Ontario



2024 INTERNATIONAL PLOWING MATCH AND RURAL EXPO

Dear Exhibitor:

WELCOME to the 2024 International Plowing Match and Rural Expo!

The City of Kawartha Lakes (formerly Victoria County) is located in East Central Ontario and is a booming combination of outstanding agricultural enterprises and breath-taking natural and man-made tourist attractions. Unique communities make up this thriving area.

The towns and villages, including Bethany, Bobcaygeon, Bolsover, Burnt River, Cambray, Cameron, Coboconk, Dalrymple, Downeyville, Dunsford, Fenelon Falls, Janetville, Kinmount, Kirkfield, Lindsay, Little Britain, Norland, Oakwood, Omemee, Pontypool, Rosedale, Sebright, Victoria Road and Woodville are all looking forward to welcoming you. You will find exceptional goods and services in each community that define the progressive nature of the area. The popularity of the area is proven by the phenomenal population growth throughout.

Found within a few hours drive of many large Canadian centres, including Peterborough, Markham, Oshawa and Toronto, IPM 2024 and Kawartha Lakes will offer something special for all visitors to IPM 2024. Highway access from all directions makes travelling to Kawartha Lakes (Lindsay) convenient and enjoyable.

Agriculture dominates the economy of Kawartha Lakes. Impressive beef, dairy, cash crop farms and specialty crops are known world-wide for their quality and technological advancements

Tourists from around the world make Kawartha Lakes their second home ---- and for many, it's a year-round destination.

THE 2024 INTERNATIONAL PLOWING MATCH AND RURAL EXPO will uniquely showcase the past, present and future in a wide-range of exhibits that will feature agriculture, plowing, food, tourism, agri-tourism, rural living, technology and so much more.

Along with the Ontario Plowmen's Association, this year's IPM is being hosted by the City of Kawartha Lakes and all the towns, villages and communities that now form this Municipality (formerly known as Victoria County).

This year's Local Organizing Committee is an amazing group of talented and enthusiastic individuals. Each volunteer brings their skills and dedication to the shared goal of creating a dynamic event for all participants. Couple this group with the enthusiastic OPA Advisory Councillors, Directors and Staff and you have the formula for success.

MANY FIRSTS WILL BE EXPERIENCED THIS YEAR

For the first time in its 111-year history, the IPM Tented City will be built on a Fairgrounds. Transforming the Lindsay Fairgrounds will provide many new opportunities---while at the same time may be presenting a few challenges. The area is quickly being developed to provide housing for people wanting to live, work and play in Kawartha Lakes. This is the first time, at least in recent history, that the IPM has worked with Developers to obtain land for the RV Park, Parking and Plowing.

We thank them for their contributions and co-operation. A big Thank You also goes to the farmers in the area who have also offered their land for this amazing event.

Because of these activation changes, a number of rules have had to be changed. We urge you to read this Information Book carefully. The changes are necessary to maintain the integrity of the land within the Fairgrounds and beyond.

Preference for water supplies will be given to food vendors and those exhibits showcasing livestock. Premier Event Tent Rentals is the Official Tent Supplier to IPM 2024 and will be providing 24-hour service on-site for the duration of the event. A beautiful selection of landscaping supplies will be offered but be sure to order early for the best selection. You will be required to leave the landscaping products in the pots rather than actually planting them. **PLEASE NOTE: Once confirmed, we will send your lot location/exhibit location to the various Service Providers (Landscaping, Hydro, Tent/Building application, etc.)**

Please be sure to complete the Tent/Building (Temporary) Information Application. All Outdoor & Food Concession exhibits with any size tent or building will need to complete this form. If you have questions about this form, please call the OPA Office.

PLEASE respect the 5:00 p.m. Departure Time on Saturday, October 5th. We will not allow the increased risks of accidents to our exhibitors or our visitors because of Exhibitor early-departure traffic.

Again we ask that you Please review the Rules and Regulations included on the following pages. **SOME RULES HAVE CHANGED!!!!!!!** We've tried to include answers to any questions you might have. We trust that by including as many details as possible now, your planning for and experience at the IPM will be successful and enjoyable.

We encourage you to book your Exhibit Space and related services EARLY and plan for another successful International Plowing Match and Rural Expo. ALL OF US enthusiastically look forward to welcoming you to Kawartha Lakes.

If you have any questions, please do not hesitate to contact us.

Yours truly,
ONTARIO PLOWMEN'S ASSOCIATION

Cathy

Cathy Lasby
Executive Director
Cathy@plowingmatch.org

IMPORTANT PLANNING DATES

2024 International Plowing Match and Rural Expo

BE SURE TO BOOK YOUR EXHIBITOR **SPACE EARLY...AND SAVE**

JULY

15 Be sure to order Landscaping Supplies EARLY!

15 **INDOOR & OUTDOOR EXHIBITORS - BOOK TODAY AND SAVE---SEE APPLICATIONS FOR SAVINGS**

AUGUST

1 Deadline for listings in Official Show Guide

1 Permission Request to Dig or Excavate due

1 Application for Special Attractions

1 Application for On-Site Residency due

1 Last day to Save - Tent Rental Order Form to Premier Events Tent Rentals

1 Last day to save on Electrical Services

6 Health Unit applications due----Food Concessions

13 Advertising Deadline BETTER FARMING

26 Order Forms for Additional Passes due

26 Exhibitor Products and Services Orders due

SEPTEMBER

9 Parade Entry form due

25 Outdoor Exhibitors may begin move-in

26 Forklift Service will commence

26 Site Protection in Tented City commences (Noon)

27 Food Vendors may move in/set up

28 Indoor Move-in may begin set up (after 12 noon)

29 WORSHIP SERVICE

30 All exhibitors must be completely set up ready for inspection (by 5:00 p.m.)

30 All delivery trucks etc. must be removed and set up complete by 5:00 p.m.

OCTOBER

1 OPENING DAY

4 Celebration of Excellence Banquet including the crowning of the 2024-23 Ontario Queen of the Furrow

5 CLOSING DAY

6 Indoor Exhibits must be removed from site (by Noon)

7 Site Protection on Site concludes (Noon)

11 All exhibits must be completely moved off the grounds

11 Forklift Service concludes

2024 INTERNATIONAL PLOWING MATCH AND RURAL EXPO

GENERAL INFORMATION

1. ONTARIO PLOWMEN'S ASSOCIATION

519-767-2928 1-800-661-7569 Fax: 519-767-2101 www.plowingmatch.org

Cathy Lasby Executive Director & Exhibits Co-ordinator
cathy@plowingmatch.org

OR

Sharon McCorquodale Programme Co-ordinator
admin@plowingmatch.org

2. INVITATION TO EXHIBITORS

In keeping with the mandate of the Ontario Plowmen's Association (OPA), exhibitors related to agriculture, food, education, environment or rural living are invited to participate in the International Plowing Match and Rural Expo. The OPA reserves the right to accept, decline or limit the numbers and types of exhibitor applications. Unless authorized by the OPA, no used, second-hand or rebuilt articles or goods are permitted for display and/or sale by the exhibitor. Only those items identified in the contract application may be displayed and/or sold. **Sub-letting of space is strictly prohibited. Generators are not allowed.**

3. HOURS OF OPERATION

Tuesday, October 1st thru Saturday, October 5th, 2024
Hours are 8:30 a. m. to 5:00 p.m. daily

Exhibits are to remain intact until the close of the show at 5:00 p.m. on Saturday, October 5th, 2024.

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

4. APPLICATIONS

APPLICATIONS (WITH PRICES) MAY BE FOUND STARTING AT "B1".

Methods of payment: Credit card (Visa or Mastercard), cheque, cash, or money order.
INDOOR & OUTDOOR EXHIBITORS - BOOK BY JULY 15th AND SAVE.

After September 1st, 2024, credit card, cash or certified cheque only. **Full payment MUST be received prior to set up.**

The Ontario Plowmen's Association reserves the right to release any rental space that has not been paid in full and any deposit paid will not be refunded. **Payment in full and proof of insurance must be received before admission tickets can be distributed and setting up will be permitted.**

HEALTH AND SAFETY

The Ontario Ministry of Labour advises that workers installing temporary structures, tents and buildings on the IPM site fall under the scope of the Occupational Health and Safety Act, Ontario Regulation 213/91.

Exhibitors must ensure all individuals work in compliance with health and safety procedures as legislated by this act. For the protection of both the general public and exhibitors, all demonstrations and static exhibits must conform to accepted safety practices (i.e., safety barriers around moving equipment, bracing on extended loaders, use of proper extension cords, etc.)

Helium filled balloons will not be permitted on site.

5. NO SMOKING OR VAPING OR CANNABIS AT THE INTERNATIONAL PLOWING MATCH AND RURAL EXPO

For years, the IPM has been a family-friendly and **smoke-free** event. This year's event in the City of Kawartha Lakes is no different. As per the government rules, **SMOKING & VAPING WILL NOT BE ALLOWED** on the IPM properties.

- “smoking” means smoking (inhaling and exhaling) **or holding lighted tobacco or cannabis** (medical or recreational)
- “vaping” means inhaling or exhaling vapour from an electronic cigarette (e-cigarette) **or holding an activated e-cigarette**, whether or not the vapour contains nicotine

Attendees---Visitors/Exhibitors/Event Staff/Volunteers

Signs will be placed at the entrance to the IPM letting people know that this is a Smoke-Free, Vaping-Free and Cannabis-Free event. If attendees wish to smoke or vape they must leave the grounds of the IPM and return to their vehicle. Anyone who is found to not be obeying the prohibition on smoking and vaping will be removed from the Match grounds and barred from re-entry.

Food vendors

In accordance with the *Smoke-Free Ontario Act*, all food vendors that have tables that are for attendees to eat and drink must have ‘No Smoking and No Vaping’ signage on their tables. Signage may be provided by the Health Unit.

Signs are also required in every washroom.

Event staff and other vendors with RV Trailers

For staff and owners of booths and events at the IPM who have trailers that will be their own private dwelling for the duration of the Match, smoking and vaping are permitted inside of trailers. However, if any part of the trailer is being used as a workplace, then the entire trailer must be smoke-free and vaping-free.

6. **EXHIBITOR PARKING**

- Exhibitors will receive GREEN Vehicle Passes that allow the exhibitor to park their vehicle in the green parking areas near the Tented City. A limited number of additional green passes (pro-rated according to exhibit size) are available at no charge.
- **Due to the design of Tented City for IPM 2024, there will be NO on-site parking. A special RED VEHICLE PASS PARKING LOT is being planned as close to the Tented City property as possible. There will be a limited number of Service Roads (not like in previous years). For Indoor Exhibitors, the Red Pass allows you to park in the special Red Sticker Parking lot that will be as close to the Tented City as space allows OR across the street from the Tented City. Parking is not allowed on any Service Roads, Streets or Avenues.**
- **SPECIAL SHUTTLES will be made available to all exhibitors.**

Vehicular Traffic is not allowed on “Streets” or across other Exhibitor lots before or during the week of the Show.

- **IPM Volunteers will direct you to your lot during set up and plans are being made to transport you to your site during the event.**
- Vehicular Traffic in Tented City will be limited to authorized emergency, service and shuttle vehicles.

In the event of inclement weather, the Management reserves the right to divert traffic from the Tented City to an adjoining parking area.

7. **EXHIBITOR PASSES**

- Exhibitors will receive daily admission passes for each day according to the amount of space purchased (see Exhibitor Application).
- Additional Exhibitor passes (for Staff) may be purchased for \$17.70 each plus HST in advance (see enclosed form) or at the OPA Show Office at IPM 2024 from Thursday, September 25th to Saturday, October 5th (during regular office hours – 8:00 am to 5:30 pm).
- **NOTE:** All exhibitors entering Tented City each require a daily admission pass.
- **On-Site residents:** Potential on-site residents must apply as a very limited number of spaces for on-site residents will be possible this year. Submitting this application will not necessarily guarantee on-site resident space. Daily passes included with the space rental will be reduced by five for each on-site resident exhibitor (refer to form)

8. **ADVERTISING**

The Ontario Plowmen’s Association and the International Plowing Match and Rural Expo, in co-operation with BETTER FARMING, will be printing the **Show Guide** and exhibitor listings to promote the event and its exhibitors. Those Exhibitors not wishing to have their name and/or contact information listed should send their requests in writing to the Ontario Plowmen’s Association at the time of submitting their application.

9. SITE PROTECTION

- Increased Site Protection will commence at Noon on Thursday, September 26th until Noon on Monday, October 7th inclusive.

The OPA and the IPM assume no responsibility for the site protection of any exhibitor's property or contents in their exhibit area.

10. ON-SITE RESIDENTS

On-Site residents: Potential on-site residents must apply as a very limited number of spaces for on-site residents will be possible this year. Submitting this Permission Request application will not necessarily guarantee on-site resident space. Daily passes included with the space rental will be reduced by five for each on-site resident exhibitor.

- Potential available only for limited number of Food Vendors and large Outdoor Exhibitors.
- **Generators are not allowed.**
- Exhibitors approved to reside on-site must forward a list of the occupants to the OPA by September 1st
- Residents must be on their site as of 8:00 p.m. unless they have notified the Site Protection Office otherwise. **THIS RULE WILL BE STRICTLY ENFORCED.**
- Daily passes included with the purchase of space will be reduced by five for each On-site Resident-Exhibitor.
- An on-site residency pass will be issued for each occupant.
- An additional charge will apply where the number of on-site residents exceeds the daily pass allotment.
- Those registering after August 1st are required to exchange 5 daily passes for an on-site residency pass or purchase an on-site residency pass at a cost of \$100 (including HST).
- On-site residents are not permitted to walk throughout the Tented City after closing.
- **An on-site resident pass will allow re-admission to Tented City ONLY in the evening. A regular Exhibitor Pass will be required for admission at any other time.**

11. DIGGING ON SITE

Due to the fact that the Hydro Lines and Water Lines are all underground at IPM 2024, outdoor exhibitors and food concessions who need to dig holes, move topsoil, or install concrete below grade must receive prior approval. **THIS WORK MUST BE SUPERVISED BY AN EVENT TEAM MEMBER.** The enclosed form must be forwarded to the OPA by August 1st. This form is a PERMISSION REQUEST FORM ONLY. You must make further arrangements with Exhibitor Services to have your work supervised and completed. **The exhibitor is also responsible for work and costs to return their site to the original condition. YOUR LOT must be returned to the condition in which you first found it.**

12. FORKLIFT SERVICE

Forklift service will be available from 8 am to 5 pm, September 25th to October 11th. For service outside these hours, special arrangements will have to be made, for which a charge will apply. If unique requirements for unloading are necessary, please call in advance:

Jack Kyle, Chair of Local Tented City Committee

Telephone or text 705-878-2563

email: jakyle3@gmail.com

13. STORAGE

There will be a designated storage area for exhibitor vans and trailers.

14. MOVE OUT

- NO EXHIBITOR may commence dismantling or moving out any exhibit or part thereof prior to 5:00 p.m. on Saturday, October 5th, 2024.
DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.
- Exhibitors are totally responsible for dismantling and moving out their exhibits. Exhibitors must remove all items they bring to the site. **This includes ALL GARBAGE AND ALL CARDBOARD BOXES. IF GARBAGE IS LEFT ON YOUR DISPLAY LOT, A REMOVAL CHARGE WILL APPLY.**

15. SERVICES

- Ontario Plowmen's Association Show Office, IPM Local Committee Office and Tented City/Exhibitor Services will be located near the Service Entrance.
- First aid and emergency services will be located at the Service Entrance.

16. ELECTRICAL SERVICES

See electrical order form enclosed for regulations.

Please Note: NO Generators allowed on the site. (Exception: Building construction prior to show opening).

17. TENTS

The official tent supplier is:

**Premier Event Tent Rentals
10 Carson Court, Brampton, Ontario L6T 4P8
Office: 416-225-7500
Paul Usher: 647.966.3146**

During the IPM, they will be located on-site in the Service Area (near the Inventory Storage Containers). See enclosed order form.

Exhibitors who own their tents may erect same (you are also responsible for your own Tent/Building (Temporary) Information Application, Tent maintenance and Tent removal). Exhibitors who do not own their own tents, must order from the Premier Event Tent Rentals and complete the Tent/Building (Temporary) Information Application.

- All tents must be approved by the Fire Inspector and conform to the Ontario Building Code. Please Fill out the enclosed form.

- All tents must have fire extinguishers and be in compliance with the Fire Code
Section 2.9 Tents and Air-Supported Structures

2.9.1.1 Tents and air-supported structures shall be in conformance with the Building Code.

Flame proofing treatment

2.9.2.1. Flame proofing treatments shall be renewed as often as necessary to ensure that the material will pass the match flame test in NFPA 701, “Standard Methods of Fire Tests for Flame-Resistant Textiles and Films”.

Combustible materials

2.9.3.1 Hay, straw, bark, shavings or similar combustible materials other than that necessary for the daily feeding and care of animals shall not be permitted within a tent or air-supported structure used for an assembly occupancy, except that sawdust and shavings may be used if kept damp.

Smoking and Open Flames

2.9.3.2 Smoking and open flame devices shall not be permitted in a tent or air supported structure unless provisions have been made for such activities under the fire safety plan.

Fire alarm system or firewatch

2.9.3.3 (1) Despite Article 2.9.1.1., if a tent or air-supported structure does not have a fire alarm system that conforms to the Building Code,

- (a) it may have an approved fire alarm system that does not conform to the Building Code where the reliability and performance of the system will provide an adequate early warning level, or
- (b) a person shall be employed for firewatch duty.

2.9.3.4

(1) A person employed for firewatch duty in accordance with Article 2.9.3.3. shall:

- a) be familiarized with all safety features, including the fire safety plan as provided in conformance with Section 2.8 and the condition of exits, and
- (b) patrol the area to ensure that the means of egress are kept clear and that regulations are enforced.

18. DISPLAY SUPPLIES

For exhibit furnishings (i.e. tables, chairs): Contact the OPA Office, Guelph.

19. Equipment Rental Companies in the area include:

Please contact:

Jack Kyle, Chair of Local Tented City Committee

Telephone or text 705-878-2563

email: jakyle3@gmail.com

20. For Plants, landscaping material, etc.: See form included

21. INTERNET SERVICE

For information concerning internet service, please contact:

IPM Office

IPM2024@plowingmatch.org

22. OFFICIAL SUPPLIER OF DEBIT/CREDIT MACHINES

Moneris Solutions

Cecile Chen | IB Sales Consultant

Toll Free 1-877-825-0361 ext 4086

Email: cecile.chen@moneris.com

23. PORTABLE FACILITIES

The co-ordination of all portable toilets in Tented City is through Chantler's Environmental Services Ltd. 1-800-265-3384. In order to maintain a high level of sanitation, exhibitors requiring a portable on their own site are required to obtain these services through this provider.

Additional rentals available through Chantler's Environmental Services:

\$410 per grey water tank (includes one pump-out per day, evenings only) –

Food Vendors order via the Food Vendor Application form.

\$80 for additional pumping

\$250 per single cold-water sink

\$350 per single heated water sink

24. INSURANCE

All exhibitors must provide the OPA with proof of insurance, as outlined under the Terms and Conditions herein (#12). **The certificate must confirm that the Ontario Plowmen's Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc. have been added as an additional insured.** As an alternative to your carrier, The Co-operators Insurance Company is offering coverage to IPM exhibitors at very reasonable rates through the Duuo Vendor Insurance program (details enclosed).

25. CONSTRUCTION MATERIALS

Displays may be constructed using steel, aluminium, glass, wood, plastic, etc. and any other non-combustible material as regulated by the Ontario Building Code. Combustible materials, including plastics, must have a flame spread rating not exceeding 150 and a smoke developed classification not exceeding 300. Aluminium nails and screws are not to be used in the construction of buildings. **All materials including nails and screws must be removed from the site following the close of the show.**

26. GARBAGE REMOVAL

All exhibits must be kept and maintained in a clean and orderly condition throughout the event and all waste, recyclables and unnecessary material must be removed by the exhibitor and placed at the front of your display no later than 6:00 p.m. each day. In an effort to recycle as much as possible, please ensure that you follow the garbage sorting requirements including the use of the recycling containers.

27. DELIVERIES

PREPAID small shipments will be accepted at the O.P.A. Site Office located near the Service Entrance. All deliveries must be clearly marked indicating the Exhibitors name and location number in Tented City.

Ontario Plowmen's Association
c/o Lindsay Fairgrounds
354 Angeline Street South
Lindsay, Ontario
K9V 4R2
519-767-2928

Delivery Trucks will be permitted and escorted to the exhibitor lot between the hours of 7:00 a.m. to 8:30 a.m. and 5:30 p.m. to 6:00 p.m. during show days. Any deliveries required other than the times specified must be pre-approved by Site Protection and the OPA Management. Site Protection rules are for everyone's benefit, please cooperate.

28. SOLICITING

Soliciting is permitted only within the confines of your display area. Exhibitors, including food vendors, are not permitted to distribute and/or post any advertising and promotional materials except within the space leased by the Exhibitor. The advertising and promotions of the name and/or business other than that on the exhibitors' contract application is prohibited. Exhibitors must conduct their business in a neat and orderly manner, totally within the confines of their exhibit space and in such a way as to not conflict with other exhibitors. Salespeople and demonstrators are prohibited from operating on streets, aisles or elsewhere on the site. **The use of amplifiers to solicit is prohibited.**

29. CONTESTS AND PROMOTION

Contests and promotions, including complimentary food and drink, must be pre-approved by the Ontario Plowmen's Association (form enclosed). Contests, draws and like promotions conducted by Exhibitors in conjunction with their displays shall be of a clear-cut nature, and free of any obligation to the winner. The award or awards, and the terms of same, must be clearly stated on the entry/ballot. Awards which are conditional upon placing of an order, or which represent a credit to be applied as part of payment or an order, is not permissible. All food and drink must be pre-approved by the Local Health Unit.

Any lottery licenses, etc. that are required are strictly the responsibility of the exhibitor.

30. SOUND SYSTEMS

The use of live bands, recorded music, amplifiers, public address systems, etc. must be pre-approved by OPA Management (see enclosed request form). Exhibitors displaying or demonstrating mechanical devices or any apparatus capable of motion and/or noise must regulate their operation. Exhibitors using video and sound equipment must contain sound within their own exhibit. OPA Management reserves the right to control sound in the event it becomes a nuisance to adjoining exhibits.

OUTDOOR EXHIBITS

SPACE RENTALS

Outdoor Lots are 25' (frontage) X 70 feet deep
OR 25' (frontage) by 30 feet deep.

- **Space MAY NOT be sub-let.**
- **No Generators are allowed (except during early construction)**
- **See applications for space rental rates.**

- Hydro, tent, telephone, internet and furnishings are not included in the cost of exhibit space.

- All exhibitor placements will be allocated by OPA Management. Exhibitors purchasing 3 or more adjacent lots (75' frontage) will be considered first for corner lots.

MOVE IN AND SET UP

Exhibitors erecting buildings are asked to contact the OPA Office to determine when construction may commence.

- All others may begin move-in on Wednesday, September 25th, 2024. Increased site protection begins on Thursday, September 26th, 2024.
- **Exhibitor set-up should be between the hours of 8:00 a.m. and 6:30 p.m.**
- All debris, trucks, crates, etc. must be removed from the premises and the set up must be complete by 5:00 p.m. Monday, September 30th, 2024.
- You need not be in attendance for the inspections but you must include a contact phone number on your application in case of questions by the Inspectors.

MOVE OUT

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

- Dismantling of displays should be between the hours of 8:00 a.m. and 6:30 p.m.
- All exhibits must be completely moved off the grounds no later than Friday, October 11th, 2024.

PLEASE NOTE:

- **All exhibit space (land) must be returned to its original workable condition.**
- **Exhibitors must remove all garbage from their site (including ALL Cardboard boxes and mulch).**
- **Service charges for clean-up and restoration will apply.**

OUTDOOR EXHIBITS

INDOOR EXHIBITS

(In Buildings/Structures/Tents Co-ordinated by the OPA/IPM)

SPACE RENTALS

Indoor booths are 10' (frontage) X 10' (depth).

- **Space MAY NOT be sub-let.**
- Each 10' x 10' booth includes 1 electrical outlet -- 1500 watt (15-amp, 115-volt duplex receptacle). Be sure to bring the necessary extension cords.
- **REMINDER: Backdrop curtains along the Outer Walls will NOT BE Provided.** Where necessary (Centre Displays), an 8' backdrop curtain (or similar) will be provided.
- Three-foot side curtains (or similar) between exhibit displays will be supplied.
- No additional furnishings or floor coverings are supplied. Furnishings and floor coverings are the responsibility of each exhibitor (contact the OPA Office for suppliers)
Note: there is a cement floor in the Commonwell Building but all other structures have either a grass floor or a dirt floor. Once the Commonwell Building is 'sold out' the remaining Indoor Displays will be in a Building or Tent with either a dirt floor or a grass floor.
- **No generators are allowed.**
- **Pop-up tents are not allowed in any buildings on the Lindsay Fairgrounds (due to the sprinkler systems).**
- All exhibitor placements will be allocated by OPA Management. Exhibitors purchasing a minimum of 20' frontage will be considered for a corner location.

SPECIFICATIONS

- All exhibit booths, displays, signage, decorations and products MUST be totally contained within the space allocated i.e. 10 feet frontage X 10 feet depth X 8 feet high. The side perimeter must not exceed a height of 3 feet for a distance of 6 feet from the front. If you are in doubt, ask for clarification BEFORE designing or erecting your booth.
- Any drapery requirements beyond those that may be supplied by the Ontario Plowmen's Association will be at the cost of the Exhibitor.
- All exhibit booths, displays, signage and decorations must pass all fire and safety inspections. They should be prefabricated, prefitted and ready for erection and installation upon arrival.

INDOOR EXHIBITS

- All booths and decorations must adhere to Fire Code Standards. As stated in **Section 2.3.2.1---Interior Finishings, Furnishings and Decorative Materials**

Decorative Materials:

2.3.2.1 (1) Drapes, curtains and other decorative materials, including textiles and films used in buildings, shall meet the requirements for a high degree of flame resistance as described in NOTE 4 of Test Method 27.1 of CAN2-4.2, "Textile Test Methods", when such drapes, curtains and other decorative materials are used in:

(c) any access to exit in a Group 'A' occupancy, and assembly occupancies with an occupant load of more than 100 persons, or

(d) any open floor area in a Group 'D', 'E' or 'F' occupancy exceeding 1500 square metres, except, when the floor area is divided into fire compartments not exceeding 1500 square metres in area and separated from the remainder of the floor area by fire separation having a 1 hour-fire-resistance rating.

- No combustible products may be used. Gas, propane and open flames are prohibited.

MOVE IN AND SET UP

- Move-in may begin Saturday, September 28th, 2024 (after 12 Noon)
- Increased site protection begins on Thursday, September 26th, 2024 and continues until noon on Monday, October 7th, 2024.
- ALL exhibitors must have their exhibits completely set up and ready for inspection by Monday, September 30th, 2024 at 5:00 p.m. With the rare exception Indoor Exhibitors need not be present at their display for the Inspections.
- Exhibits should be set up during the hours of 8:00 a.m. and 6:30 p.m.

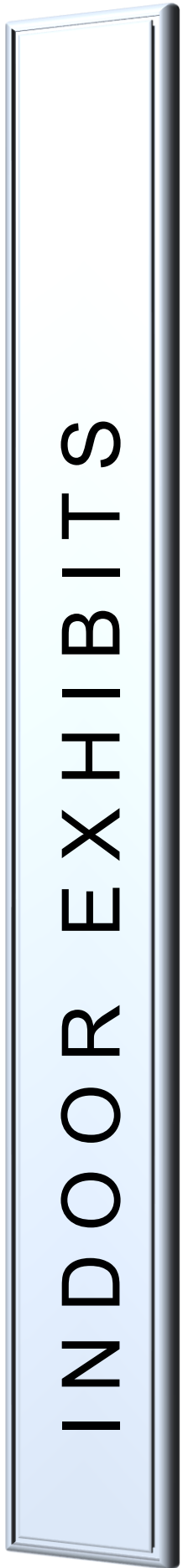
MOVE OUT

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

- All exhibits should be removed on Saturday, October 5th (after 5:00 p.m.) and must be removed no later than Noon on Sunday, October 6th, 2024.
- All garbage must be removed and/or placed in the garbage bags provided.

Additional charges will apply to those leaving garbage, including cardboard boxes.

Please call the Ontario Plowmen's Association Office at 1-800-661-7569 for details on Exhibiting in the Artisan/Quilt Vendor Areas.



FOOD CONCESSIONS

Space Rentals:

- Food concessions serving food are permitted on **outdoor lots only (with the exception of the Lindsay Agricultural Society's permanent Food Booth in the Commonwell Building.**
- **Space may not be sub-let.**
- **NO Generators are allowed.**
- All food concession placement will be allocated by OPA Management.

New Food Vendors:

- New Food Vendors or those who have not participated in the past seven years (before 2017) as a food vendor at the International Plowing Match and Rural Expo must submit current photos of their display booth (inside and outside). Three current reference letters must also be provided. These must accompany the application.

Health and Safety:

“Effective July 1st, 2018, every food service premise is required to have at least one certified food handler on site at all times that the premises is operating in accordance with Section 32 of the Food Premises Regulation (O Reg 493/17)”

All food vendors must adhere to the rules and regulations of the Haliburton. Kawartha Pine Ridge District Health Unit. **For applications, requirements and guidelines:** <https://www.hkpr.on.ca/classes-clinics-and-supports/food-training-and-nutrition/special-events-permit/>

For more information, contact:

Haliburton Kawartha Pine Ridge District Health Unit,
Environmental Health

P: 1-866-888-4577 ext. 5006

E: inspections@hkpr.on.ca

- All commercial cooking (and Deep Frying) shall require certification under the Fire Code and have proof of certification.

Commercial Cooking Equipment

- 2.6.1.12** (1) Commercial cooking equipment shall be provided with exhaust and fire protection systems in conformance with NFPA 96, “Ventilation Control and Fire Protection of Commercial Cooking Operations”.
- (2) Despite Sentence (1), existing exhaust or fire protection systems may be approved.

- Food Vendors must also adhere to the Rules and Regulations as set out by the Ontario Plowmen’s Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.

FOOD CONCESSIONS

TECHNICAL STANDARDS AND SAFETY ACT (TSSA)

- ALL Food Vendors must adhere to the rules as set out by the Technical Standards and Safety Act in regard to the use and storage of Propane Tanks. Complete rules and application for Inspection Certificate are included for all Food Vendors. It is the responsibility of ALL FOOD VENDORS to make sure that the Inspection has been completed and approved PRIOR TO ARRIVAL at the International Plowing Match and Rural Expo.
- We urge you to contact TSSA to obtain complete rules in order to prevent additional inspections and charges on-site by TSSA.

Grey Water Tanks:

- Food concessions must use a holding tank for grey water.
- The rental cost is \$410.00 which includes the cost of emptying once per day (evenings only).
- The charge for additional pumpings will be \$80.00 each.
- These costs are the responsibility of the food vendors.
- Food vendors who have their own holding tanks will be responsible for arranging and cost associated with required pump out.
- Grey water tanks should be ordered when reserving space (See application form). Payment is to the Ontario Plowmen’s Association.

Alcohol:

- The sale of alcohol by Food Vendors is prohibited.

Water:

- Water (for utility purposes only) is made available to Food Vendors on a first-priority basis.

Beverage Supplier:

- Only bottled products should be sold on site. **Note, fountain product sales are not recommended** by the Ontario Plowmen’s Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc. for health and safety reasons.
- Food Vendors may choose the Beverage Supplier of their choice.

Move In and Set Up:

- Set up may begin Friday, September 27th, 2024 (unless earlier arrangements have been made with the OPA Management and approval from the Haliburton Kawartha Pine Ridge District Health Unit)
- All Food Vendors must have their exhibits completely set up and ready for inspection by Local Authorities by Monday, September 30th, 2024 at 1:00 p.m. and be present for inspections.
- All Food Vendors must be completely inspected by the Local Authorities before opening for business.

TERMS AND CONDITIONS

ASSIGNMENT AND SUBLETING

1. The exhibitor agrees not to assign the exhibit contract agreement or any of the benefits provided herein, in whole or in part, without the express written consent of the Ontario Plowmen's Association (OPA). Consent may be granted or withheld and is at the sole discretion of the OPA. Any such disposition or attempt thereafter shall forthwith render this entire Agreement null and void. **Further, the exhibitor agrees not to sublet any part of its exhibit area to any other manufacturer, distributor, company or person.**
2. The exhibitor agrees to use the said space solely for the display and/or sale of its product(s) and/or service(s) manufactured, distributed or produced by the said exhibitor.
3. The exhibitor agrees that only name(s) displayed in the said exhibit space shall be those of the exhibitor's company, its principals and their product(s) and/or services(s).
4. The exhibitor agrees that the OPA may relocate or remove the Exhibitor when in the sole opinion of the OPA that such a move is necessary to maintain the character and/or good order of the Show.
5. All property of the exhibitor on display and for sale shall be at the sole and only risk of the exhibitor. The exhibitor is responsible at its cost for all insurance coverage related to participation in the Show.

COMPLIANCE AND CONDUCT

6. In case the exhibitor shall fail or refuse forthwith to comply with the orders or requests of the Management as herein provided, or in case the exhibitor shall permit any conduct, act or thing which in the sole opinion of the Management is vulgar or improper, or which in the sole opinion of the Management renders it advisable that the exhibitor should not be allowed to continue carrying on business under this Agreement, or in case the exhibitor shall fail to comply with, observe and perform the terms, provisions, covenants and conditions herein contained, and agree to, then and in any case the Management may forthwith terminate this Agreement and take possession of the space hereby assigned to the exhibitor. And, at the cost of the exhibitor remove him and all property there from, by force if necessary, and in that event neither the OPA nor the Management nor any of its officers or agents be liable in damages or otherwise, by reasons of such termination, closing or removal. The exhibitor hereby expressly waives and forever releases the OPA from all claims and demands of every nature arising out of matters contained in this section 6.
7. The exhibitor shall at all times be subject to and strictly comply with the Rules and Regulations, Terms and Conditions and General Information of the OPA and/or of the Management now in force hereafter given or passed, for the maintenance of order, the soliciting of any person or persons to buy, or the hawking or crying or announcing of any articles for sale, and shall see that all exhibitor's employees are at all times cleanly and neatly clad and orderly and polite in their conduct and speech, and that the space covered by this Agreement is kept perfectly clean. The exhibitor shall take special care not to permit the accumulation of rubbish, waste or paper or other combustible substances

within the space included in this Agreement. The OPA or Safety Inspector shall at all times have the right to enter upon and inspect the space allotted to the exhibitor, by force if necessary.

8. The exhibitor agrees to abide by all the Terms and Conditions, Rules and Regulations and General Information adopted by the Ontario Plowmen's Association in the best interest of the OPA, and further, the exhibitor agrees that the OPA shall have the right to adopt and/or amend any new rule and regulation, deemed necessary prior to and during the Event.

9. Any violation of the Terms and Conditions and Rules and Regulations and General Information of this Agreement will give the OPA the right to cancel this Agreement and expel the exhibitor. The exhibitor shall not occupy the exhibit space and further shall forfeit all payments made to date.

10. **Full payment must be received before exhibits may be set up.** In the event the exhibitor fails to make payment of the exhibit space, the OPA will have the right to sell the said exhibit space and the contents thereof at public or private sale. The exhibitor shall be liable for any deficiency or loss suffered by the OPA.

11. **INDEMNITY AND HOLD HARMLESS**

a) The exhibitor shall use and occupy its said exhibit space in a careful, safe, lawful and proper manner and shall so conduct its activities as not to endanger any property or any person therein and with the sole exception of claims arising entirely by reason of Act of God, shall indemnify and save harmless the OPA against any and all claims and costs of the OPA or of other persons arising in any way out of the performance of this Agreement by the exhibitor or that of the exhibitor's occupation of the said exhibit space unless caused by the negligence of the OPA.

b) The EXHIBITOR hereby releases the OPA from any and all liability to any person (including the exhibitor and third parties) for any loss, damage, injury to any person or property incurred in or upon the said exhibit space unless caused by the negligent act of the OPA.

c) I) Unless caused by the negligence or deliberate act or omission of the OPA, the OPA shall not be liable for any damage caused by any person or to any property. Without limiting the generality of the foregoing, "damage" shall include personal injury and death; "person" shall include the exhibitor, agents, employees, contractors, independent contractors, guests, patrons and any other person in the buildings or on the grounds.

II) Notwithstanding any eventuality, including the cancellation of the Show, and under no circumstances shall the OPA be liable to the exhibitor or any other person as herein defined for loss of business or loss of profit.

III) Under no circumstances shall the OPA be liable to the exhibitor or any person herein defined for theft, and subject Clause II C) I) above: breakage, damage by steam, water, wind, rain, snow or ice damage resulting from electricity, wiring, heating, ventilating, air conditioning, freon, ice making gases, elevating devices, stairs, seating or from any of the electrical or mechanical equipment or any structural element of the buildings.

IV) Under no circumstances shall the OPA be responsible for any damage caused directly or indirectly by another tenant, by the exhibitors or by another person as defined.

V) The exhibitor acknowledges that it has inspected the premises and that it is in satisfactory condition. Any defect, wrongful act, disturbance, dangerous circumstances or other circumstances shall be brought to the OPA's attention prior to the Event and in any event immediately.

VI) The OPA shall not be liable for any loss or damage sustained by the exhibitor resulting directly or indirectly from the entrance and exit gates to the grounds being closed for any reason or cause at any time during the time of this Agreement and Event, nor shall the OPA be liable for the loss or injury to any property, goods or effects of the exhibitor due to any cause whatsoever.

VII) The OPA will not be liable for the fulfillment of this Agreement as to delivery of the licensed exhibit space if non-delivery is due to fire, lightning, windstorm, flood, earthquake, explosion, act of public enemy, public health restrictions, authority of law or any cause beyond the control of the OPA.

12. INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association" and "2024 International Plowing Match and Rural Expo Local Committee Inc." as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.

The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be

increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.

The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.

In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.

13. LICENCES AND FEES

The exhibitor agrees, at its cost, to obtain all necessary licenses and official permits for the purpose of carrying out the provisions of its agreement.

14. The exhibitor agrees to abide by the Ontario Electrical Safety Code, Ontario Regulation 794/80, which requires that all electrical equipment must be approved before it is lawfully advertised, displayed, offered for sale, sold or otherwise disposed of or used in Ontario. This includes electrical merchandise as well as lighting and display equipment.

15. No exhibitor shall display and/or sell any articles relating to or bearing the logo of the Ontario Plowmen's Association or local committee without first obtaining written approval from the OPA.

16. NO PETS POLICY

• **Due to increasing concerns relating to health and safety as well as legal liability issues involving dogs and the general public, OPA has adopted a policy which prohibits pets in areas open to the general public (specifically in tented city, plow fields and parking areas.) The names of kennels will be provided at the Admission Gates and the information kiosks for visitors who do arrive at the IPM with a pet.**

• Residents in The RV Park who bring their pets are required to keep them within the confines of the RV Park area. Exhibitors who bring their pets to the IPM are required to keep them out of view and away from the general public during show hours.

• This policy does not apply to Service Dogs, or animals brought in as part of an exhibitor special event.

• See also item 12, insurance requirements.

17. ANIMAL CARE POLICY

The highest standards of nutrition, health, sanitation and safety shall be enforced at all times. Adequate provision must be made for ventilation, feeding and watering throughout the event. All handling, housing and veterinary treatment must ensure the health and welfare of the animals.

Owners/handlers are responsible for providing adequate provision for extreme weather conditions (i.e. rain, extreme heat, etc.). Owners/handlers are responsible for ensuring proper restraint of animals and the overall maintenance of pens, cages and viewing areas as they relate to public safety.

All animals must be free of contagious and infectious diseases. Standard health management is mandatory. Proof of vaccinations may be required.

Effective July 1st, 2018, the Ontario Ministry of Health and Long-Term Care have made changes to the RABIES immunization requirements for animals in Ontario. Please check with your Local Health Unit or your Veterinary to see if these rule changes affect the animals you will be bringing to the International Plowing Match and Rural Expo.

Animals may be subject to veterinary inspections. In the event any deficiencies are found, the owner/handler will be responsible for removing the animal(s) from the IPM site.

All government rules and requirements must be met in regard to animals being allowed at the International Plowing Match and Rural Expo.

The Ontario Plowmen's Association does not endorse nor recommend "The Exhibitors Fair Guide" published in Austria. At no time has Exhibitor Information been supplied to this publication.



October 1 – 5, 2024

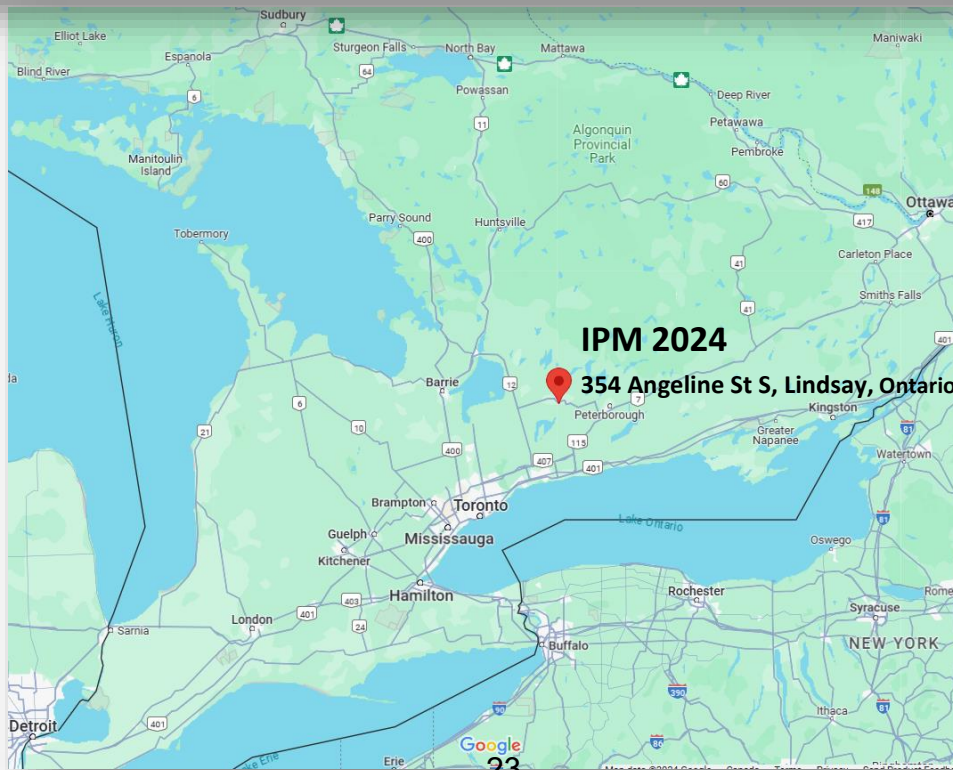


**We Welcome You to the
2024 INTERNATIONAL PLOWING MATCH AND RURAL EXPO (IPM)**

Lindsay Fairgrounds

Lindsay, Kawartha Lakes

354 Angeline St S, Lindsay, Ontario K9V 4R2



2024 International Plowing Match and Rural Expo

October 1 to 5, 2024

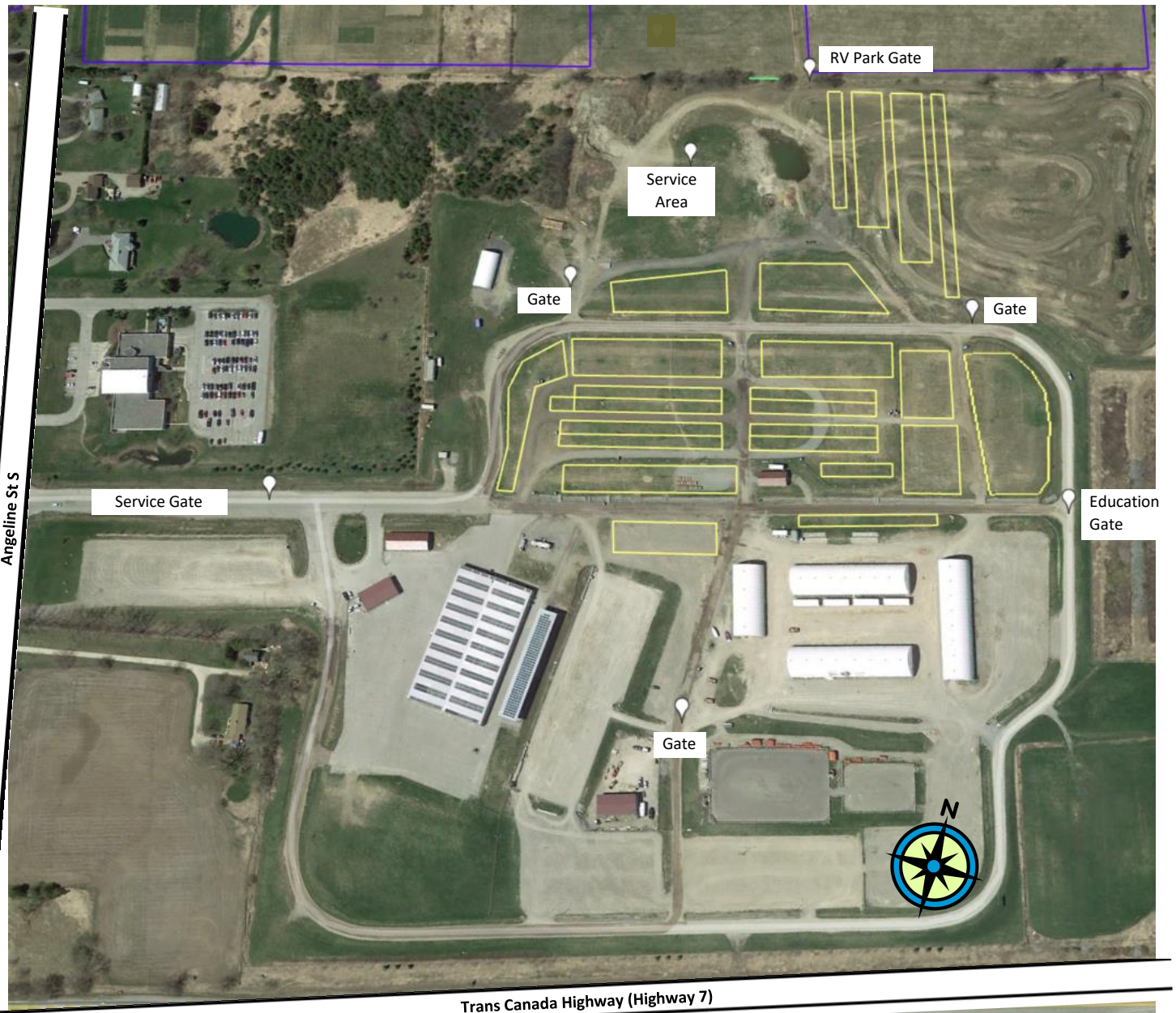
Lindsay Fairgrounds

Lindsay, Kawartha Lakes



TENTATIVE TENTED CITY MAP

Tented City Address: 354 Angeline St. S, Lindsay, ON K9V 4R2



Subject to Change | Not to Scale | The tentative Tented City Map is provided only for general reference.

Google Maps image does not reflect current topography of site.

www.plowingmatch.org/ipm2024



188 Nicklin Road, Guelph, Ontario N1H 7L5 • 519-767-2928 • 1-800-661-7569 • fax 519-767-2101

www.plowingmatch.org

Re: Certificate of Liability Insurance

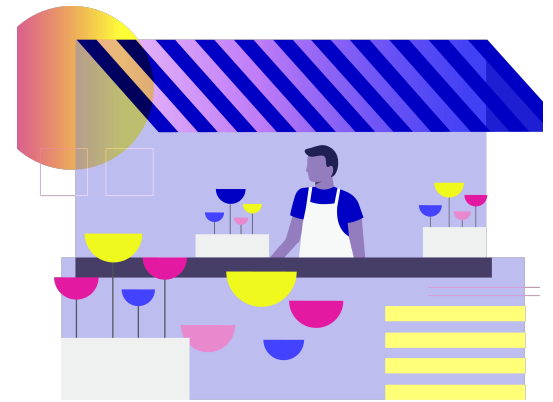
All exhibitors & vendors participating in the 2024 International Plowing Match and Rural Expo must have adequate Liability Insurance with a minimum \$2,000,000 limit. The Ontario Plowmen's Association insurance policy does not extend coverage to any exhibitors and requires you to submit a Certificate of Insurance or receive coverage through the Duuo Vendor Insurance programme for IPM exhibitors (<https://duuo.ca/vendor-insurance/plowing-match/>).

IF USING YOUR INSURANCE COMPANY, ASK YOUR INSURANCE COMPANY TO PREPARE YOUR CERTIFICATE OF INSURANCE TO INCLUDE THE FOLLOWING:

- 1) Additional Insured under policy:
Ontario Plowmen's Association and the
2024 International Plowing Match and Rural Expo Local Committee Inc.
188 Nicklin Road, Guelph, Ontario N1H 7L5
- 2) Event name: 2024 International Plowing Match and Rural Expo
- 3) Policy number, Policy Effective Date and Policy Expiration Date
- 4) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than TWO MILLION DOLLARS (\$2,000,000) for bodily injury or death and for property damage. The policy will include the following:
 - Comprehensive General Liability of \$2,000,000
 - Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.
 - Products and Completed Operations Liability
 - Contingent Employers Liability
 - Broad form Property Damage
 - Cross Liability Clause
 - Severability of Interest Clause

**SEND YOUR CERTIFICATE OF INSURANCE
TO THE ONTARIO PLOWMEN'S ASSOCIATION:**
Email: admin@plowingmatch.org Fax: 519-767-2101

Host of the International Plowing Match and Rural Expo



Duuo Vendor Insurance

We've partnered with Duuo to provide our vendors with access to easy and affordable vendor insurance. Say **goodbye** to pesky service fees and **hello** to coverage you can trust!

1-day policies starting at:

\$13.50
plus tax

Duuo's digital platform allows you to **purchase vendor insurance online in minutes**, providing flexible coverage for the days you'll be exhibiting without any cancellation fees or deductibles.

What's covered?



\$2 or \$5 million in liability

(Bodily injury and property damage)



Tenants' legal liability



Medical payments*



Products-completed operations

*We offer limited coverage for medical expenses incurred. For more detailed information on what's covered, please refer to your policy.

REMINDER

All vendors **MUST** have insurance in place while exhibiting at the International Plowing Match & Rural Expo

Get a quote in 2 minutes by visiting <https://duuo.ca/vendor-insurance/plowing-match/>
Contact info@duuo.ca with any questions about your individual policies

2024 INTERNATIONAL PLOWING MATCH & RURAL EXPO

October 1st - 5th, 2024
Lindsay, Ontario, Kawartha Lakes

CORPORATE PARTNERSHIP OPPORTUNITIES

We are so excited that you will be joining us as an Exhibitor!
A Corporate Partnership is an effective and positive way to get the maximum exposure!
The IPM creates an opportunity to fundraise and generate dollars that will go back into
the local area, leaving a lasting legacy!

CORPORATE PARTNERSHIP PACKAGES THAT INCLUDE EXHIBITOR SPACES:

PLATINUM	GOLD	SILVER	BRONZE
\$50,001 to \$99,999	\$25,000 to \$50,000	\$15,000 to \$24,999	\$10,000 to \$14,999
Up to 4 Exhibitor Spaces	Up to 3 Exhibitor Spaces	Up to 2 Exhibitor Spaces	1 Exhibitor Space

CONTACT US TO FIND OUT ALL THE BENEFITS

OTHER CORPORATE PARTNERSHIP PACKAGES:

FRIENDS OF THE MATCH	\$5,000 to \$9,999
MATCH SUPPORTER	\$2,500 to \$4,999
MATCH CONTRIBUTOR	\$1,000 to \$2,499
MATCH FAN	\$500 to \$999
GRASS ROOTS	Under \$500

\$500 Bench
Sponsorship



FOR MORE INFORMATION PLEASE CONTACT OUR TEAM:

LOCAL COMMITTEE
Jim Daly
jimdaly1947@gmail.com

PROVINCIAL OFFICE
Cathy Lasby
cathy@plowingmatch.org



WE INVITE YOU TO ADVERTISE IN THE 2024



INTERNATIONAL PLOWING MATCH AND RURAL EXPO

OFFICIAL SHOW GUIDE

BUILDING on a tradition of excellence



Better Farming is once again proud to be working in partnership with the Ontario Plowmen's Association to design and produce the International Plowing Match and Rural Expo Official Show Guide.

REACH MORE potential customers

- 20,000 copies through targeted distribution
- 20,000 copies distributed exclusively at the Match
- Total of 40,000 copies printed

BRAND YOUR IMAGE

- Ads that are bright and bold, your business is sure to get noticed
- Customer reference guide. Includes site map, daily schedule and exhibitor list - makes your ad relevant to the reader
- Feature articles for long shelf life
- Four colour at no extra charge

INCREASE BUSINESS

- Digest-size magazine (5 3/8" x 8 3/8")
- Big enough to carry your message, small enough to carry

DATES & DEADLINES

Booking Deadline: Aug. 13, 2024
 Material Deadline: Aug. 20, 2024
 Distribution: Sept. 9, 2024
 2024 IPM Dates: Oct. 1-5, 2024

ADVERTISING SIZES & RATES

1/8 PAGE SQUARE	1/4 PAGE VERTICAL	1/3 PAGE HORIZONTAL	1/2 PAGE HORIZONTAL	FULL PAGE
\$355	\$575	\$735	\$1,015	\$1,890
2.375" x 1.825"	2.375" x 3.75"	4.875" x 2.5"	4.875" x 3.75"	5.375" x 8.375"

Rate Discounts: 5 per cent to clients submitting final digital material; 5 per cent to not-for-profit organizations

The Official Show Guide for the 2024 International Plowing Match and Rural Expo is brought to you by the publishers of



Book your ad today

GLENN RUEGG

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Cell: 519-216-4700

Email: glenn.ruegg@betterfarming.com



Tenting for the 2024 IPM

Premier Event Tent Rentals is proud to be the official supplier for tent rentals at the International Plowing Match. Premier has been providing top quality tents and service for numerous world-class events and is excited to be a part of the IPM moving forward. This guide has been created to assist you in the tent ordering process - should you have any questions or concerns you can contact Paul Ussher with Premier Tents at the contact information below

Please contact Premier as soon as possible to discuss your tent rental needs. Tents are booked on a first-come first-served basis, so book early to ensure maximum inventory flexibility.



General Notes

- All tents have a standard side-height of 8'
- 10' side heights are available at a 25% surcharge
- All pricing includes solid sidewalls. Clear and French Window walls are available for \$3 per linear ft.
- There will be on-site support from Premier staff before and during the event
- Tent orders must be paid in full before installation
- Pole, Frame, and Clearspan tents available (descriptions on next page)

Description of Tent Styles

Frame Tent

- Available in widths of 10', 15', 20', 30'.
- Free of interior poles.
- Guy straps extend 2-3ft around the perimeter.



Traditional Pole Tent

- Available in widths of 40', 60', 80'.
- Interior poles present throughout the tent.
- Most economical large tent option.
- Guy straps extend 5ft around the perimeter.



Clearspan Structures

- Available in widths of 10', 15', 20, 30, 40, 50', 60', 82'.
- Open interior, free of poles.
- No guy straps extending from tent.
- Sliding walls on every 10-15ft section allow you to open and close the walls with ease.





Tent Order Form

Please email completed form to paul@premiereventtent.ca

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Lot # will be assigned by IPM

Tent Details:

Tent Style: _____ Tent Width: _____ Tent Length: _____

Type of Sidewall: _____

Intended Move-in Date: _____

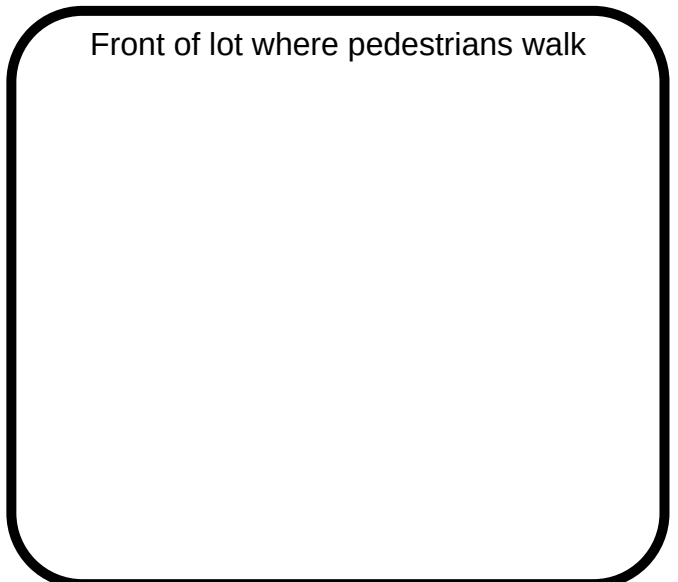
Site Contact Name: _____ Phone: _____

Once received a quote will be provided and payment can be provided through our online payment portal.

Please provide a sketch in the area to the right of your intended tent location. Please indicate desired setbacks from your lot boundaries.

Please keep in mind that minimum required setback is 2.5' from all property lines. Pole tents require a minimum of 5' to allow space for staking.

Front of lot where pedestrians walk





Exhibitor Price List

The below pricing is a guide to various tent styles. This is not comprehensive. To see all available tent styles please visit www.premiereventtent.ca or contact us.

Frame Tents					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
10'x10'	\$ 370	\$ 426	20'x20'	\$ 776	\$ 892
10'x20'	\$ 480	\$ 552	20'x30'	\$ 1,164	\$ 1,339
10'x30'	\$ 600	\$ 690	20'x40'	\$ 1,552	\$ 1,785
10'x40'	\$ 776	\$ 892	20'x50'	\$ 1,940	\$ 2,231
10'x50'	\$ 970	\$ 1,116	20'x60'	\$ 2,328	\$ 2,677
15'x15'	\$ 450	\$ 518	30'x30'	\$ 1,656	\$ 1,904
15'x20'	\$ 582	\$ 669	30'x40'	\$ 2,208	\$ 2,539
15'x25'	\$ 750	\$ 863	30'x50'	\$ 2,760	\$ 3,174
15'x30'	\$ 873	\$ 1,004	30'x60'	\$ 3,312	\$ 3,809

Pole Tents					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
40'x40'	\$ 2,448	\$ 2,815	60'x90'	\$ 7,992	\$ 9,191
40'x60'	\$ 3,672	\$ 4,223	60'x120'	\$ 10,656	\$ 12,254
40'x80'	\$ 4,896	\$ 5,630	60'x150'	\$ 13,320	\$ 15,318
40'x120'	\$ 7,344	\$ 8,446	80'x100'	\$ 11,840	\$ 13,616
40'x140'	\$ 8,568	\$ 9,853	80'x120'	\$ 14,208	\$ 16,339
60'x60'	\$ 5,328	\$ 6,127	80'x140'	\$ 16,576	\$ 19,062
60'x80'	\$ 7,104	\$ 8,170	80'x160'	\$ 18,944	\$ 21,786

Clearspan Structures					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
10'x10'	\$ 585	\$ 673	40'x60'	\$ 4,776	\$ 5,492
10'x20'	\$ 725	\$ 834	40'x75'	\$ 5,970	\$ 6,866
10'x30'	\$ 900	\$ 1,035	40'x90'	\$ 7,164	\$ 8,239
15'x15'	\$ 700	\$ 805	40'x105'	\$ 8,358	\$ 9,612
15'x30'	\$ 1,058	\$ 1,216	40'x120'	\$ 9,552	\$ 10,985
15'x45'	\$ 1,586	\$ 1,824	50'x60'	\$ 5,970	\$ 6,866
20'x20'	\$ 940	\$ 1,081	50'x75'	\$ 7,463	\$ 8,582
20'x25'	\$ 1,175	\$ 1,351	50'x90'	\$ 8,955	\$ 10,298
20'x30'	\$ 1,410	\$ 1,622	60'x60'	\$ 6,804	\$ 7,825
20'x40'	\$ 1,880	\$ 2,162	60'x75'	\$ 8,505	\$ 9,781
20'x45'	\$ 2,115	\$ 2,432	60'x90'	\$ 10,206	\$ 11,737
20'x60'	\$ 2,820	\$ 3,243	60'x105'	\$ 11,907	\$ 13,693
20'x75'	\$ 3,525	\$ 4,054	60'x120'	\$ 13,608	\$ 15,649
30'x30'	\$ 2,016	\$ 2,318	60'x150'	\$ 17,010	\$ 19,562
30'x40'	\$ 2,688	\$ 3,091	82'x82'	\$ 12,708	\$ 14,615
30'x60'	\$ 4,032	\$ 4,637	82'x99'	\$ 15,343	\$ 17,644
30'x75'	\$ 5,040	\$ 5,796	82'x132'	\$ 20,457	\$ 23,526
40'x45'	\$ 3,582	\$ 4,119	82'x182'	\$ 28,206	\$ 32,437

- All pricing is before taxes
- Tents are booked first-come first-served
- Tents must be secured with a 50% deposit. The balance must be paid in full before installation.
- Pricing includes installation and removal
- Pricing includes solid sidewalls. Clear or window sidewalls are available at \$3 per linear ft



International Plowing Match & Rural Expo
 Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space - OUTDOOR (page 1 of 4)

25' frontage x 70' depth = 1750 sq. ft. — Outdoor Lot in Tented City

Company Name:			
Company Name for Printing (if different from above):			
Address:	City:	Postal Code:	
Application Contact Name:			
Phone:	Cell:	Fax:	
Email Address—providing your email gives the OPA permission to communicate with you by email:			
On Site Contact Name (for emergencies, if different from above):			Cell:
Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:			
	# Lots	Price	Total
Display Lot Only (No Retail Cash & Carry Items):	25' frontage x 70' depth		
Before/On July 15, 2024:	[]	Lots at \$595 each	\$ []
After July 15, 2024:	[]	Lots at \$675 each	\$ []
Retail Selling Lot (Cash & Carry Items Sold):	25' frontage x 70' depth		
Before/On July 15, 2024:	[]	Lots at \$1,150 each	\$ []
After July 15, 2024:	[]	Lots at \$1,275 each	\$ []
		Subtotal:	[]
All Exhibit Locations are Allocated by Management.		HST (13%):	[]
HST# 10780 0153 RT0001		TOTAL:	[]
<i>(Hydro, Tents and Furnishings are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.)</i>			
<input type="checkbox"/> FULL Amount Visa	<input type="checkbox"/> FULL Amount Mastercard	<input type="checkbox"/> Cheque for FULL Amount	
Card #:	[][][][][]	[][][][][]	[][][][][]
Name on Card: _____	Expiry: ____ / ____	Code:	[][][]
NO REFUNDS AFTER AUGUST 15th. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 15th.			Continued ⇨



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 70' depth (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) **In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.**

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above.

Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 70' depth (page 3 of 4)

Will you require Electrical Services? (Please complete separate form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Will you be requesting permission to dig and/or excavate in Tented City? (Please complete separate form in Exhibitor Book and see 2024 Rules on page 7). Yes No

Will you be requesting permission to stay overnight on your lot? (Please complete separate On-Site Residents form in Exhibitor Book – due by August 1) Yes No

Are you planning to have demonstrations, contests, draws, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book) Yes No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up? Mail Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from* the application address:

Contact Name:

Address:	City:	Postal Code:
-----------------	--------------	---------------------

Phone:	Fax:	Cell:
---------------	-------------	--------------

Email Address - providing your email gives the OPA permission to communicate with you by email:

**Daily Admission Passes and Vehicle Parking Passes for 25' x 70' Outdoor Exhibits
 (with Purchase of Space)**

Important Notes About Passes:

- **Daily Admission Passes are valid for ONE person on ONE day only (no sharing)**
- Vehicle Passes are valid from October 1 to 5, 2024 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park in the Red Parking Areas.
- **In 2024, there is no parking on exhibitor lots in Tented City.**
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Limited additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).

Number of Lots (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (25' Frontage)	1	2	15
2 (50' Frontage)	2	3	30
3 (75' Frontage)	3	4	45
4 (100' Frontage)	4	5	60
5 (125 Frontage)	5	6	75
6 (150' Frontage)	6	7	90

Continued ➡



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 70' depth (page 4 of 4)

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2024, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
 Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space - OUTDOOR (page 1 of 4)

25' frontage x 30' depth = 750 sq. ft. — Outdoor Lot in Tented City

Company Name:			
Company Name for Printing (if different from above):			
Address:		City:	Postal Code:
Application Contact Name:			
Phone:		Cell:	Fax:
Email Address—providing your email gives the OPA permission to communicate with you by email:			
On Site Contact Name (for emergencies, if different from above):			Cell:
Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:			
	# Lots	Price	Total
Display Lot Only (No Retail Cash & Carry Items):			
25' frontage x 30' depth			
Before/On July 15, 2024:	<input type="text"/>	Lots at \$395 each	\$ <input type="text"/>
After July 15, 2024:	<input type="text"/>	Lots at \$475 each	\$ <input type="text"/>
Retail Selling Lot (Cash & Carry Items Sold):			
25' frontage x 30' depth			
Before/On July 15, 2024:	<input type="text"/>	Lots at \$750 each	\$ <input type="text"/>
After July 15, 2024:	<input type="text"/>	Lots at \$875 each	\$ <input type="text"/>
			Subtotal:
			HST (13%):
All Exhibit Locations are Allocated by Management.			TOTAL:
HST# 10780 0153 RT0001			<input type="text"/>
<i>(Hydro, Tents and Furnishings are not included in the cost of exhibit space.)</i>			
Please use the separate forms included in this Exhibitor Package to order these items.)			
<input type="checkbox"/>	FULL Amount Visa	<input type="checkbox"/>	FULL Amount Mastercard
<input type="checkbox"/>			Cheque for FULL Amount
Card #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	_____		Expiry: ____ / ____
		Code:	<input type="text"/>
NO REFUNDS AFTER AUGUST 15th. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 15th.			
			Continued ⇨



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 30' depth (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming “The Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5” as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor’s insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) **In the event of a claim, notice must be given to the Ontario Plowmen’s Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.**

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above.

Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 30' depth (page 3 of 4)

Will you require Electrical Services? (Please complete separate form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Will you be requesting permission to dig and/or excavate in Tented City? (Please complete separate form in Exhibitor Book and see 2024 Rules on page 7). Yes No

Are you planning to have demonstrations, contests, draws, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book) Yes No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up? Mail Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from the application address*:

Contact Name: _____

Address: _____	City: _____	Postal Code: _____
Phone: _____	Fax: _____	Cell: _____

Email Address - providing your email gives the OPA permission to communicate with you by email: _____

**Daily Admission Passes and Vehicle Parking Passes for 25' x 30' Outdoor Exhibits
 (with Purchase of Space)**

Important Notes About Passes:

- **Daily Admission Passes are valid for ONE person on ONE day only (no sharing)**
- Vehicle Passes are valid from October 1 to 5, 2024 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park in the Red Parking Areas.
- **In 2024, there is no parking on exhibitor lots in Tented City.**
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).

Number of Lots (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (25' Frontage)	1	2	10
2 (50' Frontage)	1	3	20
3 (75' Frontage)	2	4	30
4 (100' Frontage)	2	5	40
5 (125 Frontage)	3	6	50
6 (150' Frontage)	3	7	60

Continued ⇨



International Plowing Match & Rural Expo
 Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space – OUTDOOR 25' frontage x 30' depth (page 4 of 4)

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs. **Initials**

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature **Print Name** **Date**

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2024, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:
Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
Email: admin@plowingmatch.org Fax: (519) 767-2101
Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
 Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space – INDOOR (page 1 of 4)

(Booth with 10' frontage x 10' depth = 100 sq. ft., includes 1 Unit Category 1 Hydro)

Company Name:			
Company Name for Printing (if different from above):			
Address:		City:	Postal Code:
Application Contact Name:			
Phone:		Fax:	Cell:
Email Address—providing your email gives the OPA permission to communicate with you by email:			
On Site Contact Name (for emergencies, if different from above):			Cell:
Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:			
		# Booths	Price
Display Booth Only (No Retail Cash & Carry Items):		10' frontage x 10' depth	
Before/On July 15, 2024:	<input type="text"/>	Booths at \$695 each	\$ <input type="text"/>
After July 15, 2024:	<input type="text"/>	Booths at \$775 each	\$ <input type="text"/>
Retail Selling Booth (Cash & Carry Items Sold):			
Before/On July 15, 2024:	<input type="text"/>	Booths at \$1,350 each	\$ <input type="text"/>
After July 15, 2024:	<input type="text"/>	Booths at \$1,475 each	\$ <input type="text"/>
			Subtotal: <input type="text"/>
<i>All Exhibit Locations are Allocated by Management.</i>			HST (13%): <input type="text"/>
HST# 10780 0153 RT0001			TOTAL: <input type="text"/>
<i>(Furnishings and Extra Hydro are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.)</i>			
<input type="checkbox"/>	FULL Amount Visa	<input type="checkbox"/>	FULL Amount Mastercard
<input type="checkbox"/>			Cheque for FULL Amount
Card #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	_____		Expiry: ____ / ____
			Code: <input type="text"/>
NO REFUNDS AFTER AUGUST 15th. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 15th.			
			Continued ⇨



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Exhibitor Space - INDOOR (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above. Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



Application for Exhibitor Space - INDOOR (page 3 of 4)

Please select a category of placement that may best suit you. If nothing is selected, you will be placed in the most suitable area available. See page 13-14 for description of these spaces.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agricultural – Farming for the Future <small>(in structure with dirt floor)</small>	Rural Living <small>(includes community services) (in building with cement floor)</small>	Commercial Market <small>(in building with cement floor and/or tent with grass floor)</small>	Lifestyles <small>(additional approvals will be required) (in building with cement floor)</small>	Agricultural Education <small>(additional approvals will be required) (in structure with dirt floor)</small>	Antiques and Historical <small>(additional approvals will be required) (in structure with dirt floor)</small>

Are you planning to have demonstrations, contests, draws, raffles, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book)

Yes No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up?

Mail Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from* the application address:

Contact Name: _____

Address: _____	City: _____	Postal Code: _____
Phone: _____	Fax: _____	Cell: _____

Email Address—providing your email gives the OPA permission to communicate with you by email: _____

Daily Admission Passes and Vehicle Parking Passes for Indoor Exhibits (with Purchase of Space)

- Important Notes About Passes:**
- Daily Admission Passes are valid for ONE person on ONE day only (no sharing).
 - Vehicle Passes are valid from October 1 to 5, 2024 and must be displayed in your vehicle at all times.
 - Only vehicles displaying a Red Vehicle Pass will be allowed to park in the Red Parking Areas.
 - **In 2024, there is no parking on exhibitor lots in Tented City.**
 - Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
 - All other parking will be located in the General Public parking lots.
 - Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).

Number of Booths (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (10' Frontage)	1	2	10
2 (20' Frontage)	1	3	20
3 (30' Frontage)	2	4	30
4 (40' Frontage)	2	5	40
5 (50' Frontage)	3	6	50



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Exhibitor Space - INDOOR (page 4 of 4)

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2024, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
 Tuesday, October 1 - Saturday, October 5, 2024
 Lindsay, Kawartha Lakes



Application for Space – FOOD VENDORS (page 1 of 4)

Outdoor Lot in Tented City with 25' frontage x 70' depth = 1750 sq. ft

Company Name:		
Company Name for Printing (if different from above):		
Address:	City:	Postal Code:
Application Contact Name:		
Phone:	Fax:	Cell:
Email Address—providing your email gives the OPA permission to communicate with you by email:		
On Site Contact Name (for emergencies, if different from above):		Cell:
Brief Description of Products Sold (or attach menu). Only those listed can be sold:		
25' frontage x 70' depth (limited 25' x 30' available – call OPA office for details)		
Food Vendor Lot:	<input type="text"/>	Lots @ \$1350 each \$ <input type="text"/>
Grey Water Container (includes one pump/day): PLEASE COMPLETE SECTION ON PAGE 3 FOR GREY WATER CONTAINERS	<input type="text"/>	@ \$410 each \$ <input type="text"/>
		Subtotal: <input type="text"/>
<i>All Exhibit Locations are Allocated by Management.</i>		HST (13%): <input type="text"/>
HST# 10780 0153 RT0001		TOTAL: <input type="text"/>
Hydro, Tents and Furnishings are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.		
<input type="checkbox"/> FULL Amount Visa / Mastercard	<input type="checkbox"/> 30% Deposit Visa / Mastercard (Balance owing to be processed July 30, 2024)	
Card #:	<input type="text"/>	<input type="text"/>
Name on Card: _____	Expiry: ____ / ____	Code: <input type="text"/>
<input type="checkbox"/> Cheque for FULL Amount	<input type="checkbox"/> Cheque for 30% Deposit (Balance owing to be processed July 30, 2024)	
NO REFUNDS AFTER AUGUST 15th. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 15th.		
		Continued ⇨



International Plowing Match & Rural Expo
Tuesday, October 1 - Saturday, October 5, 2024
Lindsay, Kawartha Lakes



Application for Space – FOOD VENDORS (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) **In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc.**

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above.

Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



Application for Space – FOOD VENDORS (page 3 of 4)

Grey Water Container to be provided by IPM Rental or by the Food Vendor.

If the Container is provided by the Vendor, Grey Water will be disposed of by whom _____, how _____ and where _____.

Will you require Electrical Services? (Please complete separate form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Will you be requesting permission to dig and/or excavate in Tented City? (Please complete separate form in Exhibitor Book and see 2024 Rules on page 7) Yes No

Will you be requesting permission to stay overnight on your lot? (Please complete separate On-Site Residents form in Exhibitor Book – due by August 1) Yes No

REMINDERS

- 1) ALL Food Vendors are required complete the online Haliburton, Kawartha, Pine Ridge District Health Unit form to advise they are attending the IPM and request the necessary approvals.
- 2) ALL new Food Vendors and those who have not participated in the past seven years (before 2017) as a Food Vendor at the IPM must submit current photos of their display (inside and outside) and three current reference letters. These must accompany the IPM 2024 Application for Space.

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up?		<input type="checkbox"/> Mail	<input type="checkbox"/> Pick-Up
If "Mail" was chosen above, please provide mailing address below <i>if different from</i> the application address:			
Contact Name:			
Address:	City:	Postal Code:	
Phone:	Fax:	Cell:	
Email Address - providing your email gives the OPA permission to communicate with you by email:			

Daily Admission Passes and Vehicle Parking Passes for Food Concessions (with Purchase of Space)

Important Notes About Passes:

- **Daily Admission Passes are valid for ONE person on ONE day only (no sharing).**
- Vehicle Passes are valid from October 1 to 5, 2024 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park in the Red Parking Areas.
- **In 2024, there is no parking on exhibitor lots in Tented City.**
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).

Number of Lots (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (25' Frontage)	1	4	25
2 (50' Frontage)	2	5	50
3 (75' Frontage)	3	6	75
4 (100' Frontage)	4	7	100



International Plowing Match & Rural Expo
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Application for Exhibitor Space - FOOD VENDORS (page 4 of 4)

Date and Time of Anticipated Arrival for Set-up:

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2024 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space, health unit form and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2024, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
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Electrical Services Order Form

Company Name:			
Address:		City:	Postal Code:
Contact Name:		Phone:	
On Site Contact Name (for emergencies, if different from above):		Cell:	

TYPE OF ELECTRICAL SERVICE	Qty	By Aug 1 st	Qty	Aft Aug 1 st	Total
CATEGORY 1 - 15 Amp, 120 volt (1500 watt), Plug in Connection by Exhibitor, See Reverse for Details					
Duplex U-Ground Receptacle		\$195		\$250	= \$
G.F.I. RECEPTACLE - Ground Fault Protection, includes Category 1					
Only used for Water Fountains		\$195		\$250	= \$
CATEGORY 2 - Direct Wire of Exhibitor Equipment, Price includes connection and disconnection of customer's					
Type A: 30 Amp 120/240 Volt		\$630		\$770	= \$
Type B: 60 Amp 120/240 Volt		\$975		\$1,200	= \$
Type C: 100 Amp 120/240 Volt		\$1,200		\$1,495	= \$
LIGHTING AND SUNDRY					
500 Watt Quartz Fixture – Interior or Exterior (Does NOT Include Power Supply – see Category 1)		\$105		\$135	= \$
Side Frame Mounted 20" Fans with 3 Speeds (Does NOT Include Power Supply – see Category 1)		\$85		\$105	= \$
RV Plug or Stove Plug (contact OPA for pricing)					= \$
ADDITIONAL REQUIREMENTS (Please enter description below and return for pricing)				HST (13%):	\$
				# 10780 0153 RT0001	
				TOTAL:	\$

1. Plug-in voltages and amperages other than above are available (prices on request)
2. Electrical services supplied to rear lot line unless specified otherwise, additional cost may apply for location other than at rear lot line.
3. Three-phase power is NOT AVAILABLE on site.
4. All Commercial Court booths include one 15 amp, 120 volt (1500 watt) receptacle.
5. An additional charge for split loads and cables.
6. Generators are NOT PERMITTED –see "Rules and Regulations" on reverse for exemptions.
7. Water display fountains/ponds open to public must be G.F.I. Protected.
8. We recommend surge protectors on all electronic equipment.

No Generators Allowed On Site!

No Sharing of Hydro from Lot to Lot!

See "Electrical Rules, Regulations and Cancellation Policy" on reverse. Prices shown include installation and 24-hour maintenance, energy costs and inspection by Ontario Electrical Safety Authority. Materials remain the property of the Ontario Plowmen's Association. Work not authorized by the OPA Operations Co-ordinator and/or approved by Ontario Electrical Safety Authority will not be energized.

<input type="checkbox"/> FULL Amount Visa	<input type="checkbox"/> FULL Amount Mastercard	<input type="checkbox"/> Cheque for FULL Amount
Card #:	<input style="width:20px; height:20px;" type="text"/>	<input style="width:20px; height:20px;" type="text"/>
Name on Card: _____	Expiry: ____/____	Code: <input style="width:20px; height:20px;" type="text"/>

I hereby make application for those services indicated above and agree to adhere to the terms and conditions on this order form:

Signature	Print Name	Date
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Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



ONTARIO PLOWMEN'S ASSOCIATION (OPA)
188 Nicklin Road, Guelph, Ontario N1H 7L5
1-800-661-7569: 519-767-2928: Fax: 519-767-2101

**ELECTRICAL SERVICE REGULATIONS AND GENERAL INFORMATION
FOR INTERNATIONAL PLOWING MATCH**

APPLICATION FOR SERVICE

All orders, payments, inquiries, etc. regarding electrical service or other items should be addressed directly to the Ontario Plowmen's Association (OPA). All charges for Electrical Services include supply, installation and removal, 24-hour maintenance, energy costs and inspection fees by Ontario Electrical Safety Authority.

ELECTRICAL SERVICES GENERAL INFORMATION

- a) All services will be arranged through OPA Operations Co-ordinator. No work shall proceed without OPA approval. Unauthorized work will not be energized.
- b) Services are for Exhibitors shown on the application and no portion is to be sublet without permission of the OPA.
- c) Unless specified otherwise, services supplied and/or installed will be installed on rear lot line; location at the discretion of the OPA contracted electrician and OPA Operations Co-ordinator. User has the option of having service located elsewhere on lot to specification at additional charge.
- d) All materials supplied and installed (unless specifically sold to the exhibitor) remain the property of the OPA or other suppliers.
- e) Only those materials supplied by the Exhibitor shall be removed by the Exhibitor and remain the property of the Exhibitor.
- f) Maintenance will be provided for all services installed, including for regular maintenance during the Show, and 24-hour Emergency service on site.

CATEGORY 1 SERVICES (Plug In Connection by Exhibitor)

Price includes the following:

- a) One 15-Ampere-120 volt (1500 watt) (NEMA 5-15R) U-ground receptacles for plug-in connection of Exhibitor's equipment.
- b) Receptacles to suit different Amperages, Wattages and Voltages are available and priced on request.
- c) Direction connection of circuits to Category 1 services by exhibitor is prohibited.

CATEGORY 2 SERVICES (Direct Connection of Exhibitor Owned Equipment)

Price includes the following:

- a) Direct wiring connection of exhibitor owned cables which supplies exhibitor owned distribution panel, receptacles and equipment.
- b) Exhibitor's service cable will be connected to service at the lot line, and disconnected on show completion. IT IS THE EXHIBITOR'S RESPONSIBILITY TO ADVISE THE OPA OPERATIONS CO-ORDINATOR A MINIMUM OF FOUR (4) HOURS IN ADVANCE OF CONNECTION/DISCONNECTION REQUIREMENTS.
- c) The OPA assumes no responsibility for exhibitor's service equipment and exhibitor owned equipment and may require separate approval by the Ontario Electrical Safety Authority if not approved equipment. This cost will be paid for by the Exhibitor.

ADDITIONAL SERVICE CAPACITY REQUIRED AFTER INSTALLATION

If, subsequent to installation, due either to incorrect calculations by the exhibitor or by the exhibitor adding to that ordered, additional service capacity is required, price for same will be based on the rates shown on the application appropriate to the additional capacity required. Additional charges apply for labour necessary to effect change. Rates are shown on the application.

LIGHTING AND SUNDRY ITEMS

Equipment, lighting or electrical items other than basic electrical services are available. These items can be ordered at the same time as electrical service, or at a subsequent date. However, to ensure availability and installation, orders should be placed no later than August 31st.

WORK REQUIRED OTHER THAN FOR ELECTRICAL SERVICES

- a) Additional work required by Exhibitors or service/repair calls not due to the fault of OPA installation or equipment, will be charged for at current hourly rates. Any necessary material will be charged at listed prices.
- b) Special connections to equipment, exhibits etc. will be available either at an hourly service charge or by quotation available by contacting the OPA OPERATIONS CO-ORDINATOR in advance.

CHARGES AND PAYMENTS

- a) Electrical service will not be installed or energized without payment in full, as specified on the Electrical Order Form.
- b) Work or services provided other than Electrical service installation, are to be paid for before Show opening.

POWER AVAILABILITY OTHER THAN SCHEDULED

Power will be available at all locations on site from five (5) calendar days before Show Opening to one (1) calendar day after Show Closing date, subject to being cleared for safe usage by appropriate Authorities.

POWER FAILURES AND OUTAGES

ONTARIO PLOWMEN'S ASSOCIATION shall not be responsible or liable for any damages, including consequential damages, any other costs, expenses and other claims arising out of a loss of power or service, however caused, provided corrective measures are taken to restore power as quickly as is reasonably possible in the circumstances.

USE OF POWER GENERATORS

Use of Generators by Exhibitors while power is available on site (refer to "Power Availability Other Than Scheduled" above) is prohibited. Exemption for this regulation will be those exhibitors who sell Power Generating Equipment and who may use same for demonstration purposes only during Show hours.

CHANGES/DELECTIONS/CANCELLATION POLICY:

1. Additions made before August 1st for pre-show orders, paid and received prior to date shown on order form, will be charged the same rate as the original order. Cancellations will be charged 20% Administration Fee if made before August 1st.
2. Additions made to pre-show orders on or after August 1st will be charged an additional 10% of pre-show price.
3. Cancellations on or after August 1st and before August 31st will be refunded 50% of electrical service/lighting cost and 90% of any other items ordered and paid for
4. NO REFUNDS AFTER SEPTEMBER 1ST.



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TENT/BUILDING (TEMPORARY) INFORMATION APPLICATION

This form must be completed by all exhibitors who are displaying buildings/structures, renting tents from the IPM official supplier or bringing their own (all tent sizes).

Please see second page for inspection instructions.

Company Name: _____	
On Site Contact: _____	Cell: _____
TENT/BUILDING INFORMATION:	
Tent/Building Size: _____	Planned Move-in Date:
Supplier/Owner of Tent/Building: _____	
<input type="checkbox"/> Tent is rented from the official IPM tent supplier. <input type="checkbox"/> Tent is supplied by a different source (plans and documents attached if applicable). <input type="checkbox"/> Other building/structure (plans, specifications, documents attached). Note: Inspection of tent/building is required to be completed by the City of Kawartha Lakes, Building Division, Fire Department, and engineer (if required) prior to opening.	
Draw Your Site Plan (include dimensions of lot, location & dimensions of tent(s)/buildings):	
<div style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black; padding: 5px 0;">FRONT OF LOT</div>	

I, _____ (print), declare the information contained in this application and attached plans/specifications are true to the best of my knowledge.

Signature _____ **Date** _____

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



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Tent/Building-Structure Inspections

An inspection is required prior to the tent being put into use. Fire Prevention staff accompany the Building Inspector to perform a joint inspection organized via the Building Division.

The inspectors will verify the following:

- The tents are properly anchored;
- Tents located on fairgrounds or similar open spaces, are permitted to be erected less than 3m from one another provided such closer spacing does not create hazard to the public;
- The tents are certified to CAN/ULC-S109 or NFPA 701 for flame resistance;
- Adequate exit facilities are provided (1 exit for tents up to 149m² (1600sqft), 2 exits for tents up to 725m² (7800sqft), for tents exceeding 725m² (7800sqft), exits are to be provided so that the travel distance does not exceed 30m (98.4');
- Exit signs posted at all required exits;
- Fire extinguishers are installed and posted;
- No Smoking signs posted;
- Combustible materials not stored within tent or within 3.0m (9.8') around tent (excluding shavings);
- Combustible shavings around the tent are dampered;
- The electrical system and equipment in a tent, including electrical fuses and switches, shall be inaccessible to the public;
- Cables on the ground in area used by public in a tent shall be placed in trenches or protected by covers to prevent damage from traffic.

All tents larger than 225 m² (2422 sq ft) within the IPM grounds are required to be inspected by a structural engineer prior to opening. If your tent is not provided by the official IPM tent supplier, and larger than the size noted above, you will need to make arrangements to have it inspected.

For all non-tent structures, contact the City of Kawartha Lakes, Building Division to determine what information is required to be submitted with your building permit application.

Susanne Murchison, Chief Building Official, City of Kawartha Lakes
Email: smurchison@kawarthalakes.ca



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Landscaping Supplies – Order Form

Important Note – At IPM 2024, landscaping items cannot be dug into the ground---all plants must be potted.

Company Name:			
Address:		City:	Postal Code:
On Site Contact Name:			
Phone:	Cell:	Email:	
Landscaping Item	Price	Quantity	Total
9" 2 Gallon Potted Mums	\$15		
Small Square Straw Bales (outdoor lots only – must be 3 m from tent)	\$9		
Cedar Rails	\$14		
Small Pumpkin	\$5		
Large Pumpkin	\$7		
Bark Mulch (Natural) – 2 cubic foot bag (exhibitors must remove after event)	\$12		
Corn Stock – 5/bundle	\$8		
Bulk Wood Chips - per yard (exhibitors must remove after event)	\$25		
Due to market conditions, some items may not be available.			
		Subtotal	
(OPA HST# 10780 0153 RT0001 / IPM 2024 HST# 7424 80015 RT0001)		HST (13%)	
		TOTAL	
<input type="checkbox"/> FULL Amount Visa	<input type="checkbox"/> FULL Amount Mastercard	<input type="checkbox"/> Cheque for FULL Amount	
Card #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	<input type="text"/>	Expiry: <input type="text"/> / <input type="text"/>	Code: <input type="text"/>
Questions? Contact the Landscaping Committee – mjblair13@icloud.com			
To assist with your landscaping and site maintenance, you may wish to bring the following: Garden Hose, Pail, Rake and Watering Can.			

Send to: Ontario Plowmen's Association
 Email: admin@plowingmatch.org Fax: (519) 767-2101



BRUCE POWER Opening Day Parade



PARADE ENTRY REGISTRATION FORM

The IPM parade will be held on Opening Day - Tuesday, October 1, 2024.

Entry Information

Contact person:	<input type="text"/>	Business Name:	<input type="text"/>
Address:	<input type="text"/>	Address:	<input type="text"/>
City:	<input type="text"/>	Postal Code:	<input type="text"/>
Email Address:	<input type="text"/>	Cell / Phone #:	<input type="text"/>

Type of Entry Walking Car / Pickup truck Horse / Animal Tractor & Float Large Float Marching Band
 Political Dignitary Other _____

Will you also be an exhibitor? YES NO

- All parade entries must sign in at the parade registration area.
- Mustering is between 8:30 and 9:45 am. Parade steps off exactly at 10 am.
- All non-exhibitor entries, before the start of the parade, must provide a valid insurance certificate that states they carry a minimum of \$2 Million comprehensive liability insurance and lists the Ontario Plowmen’s Association and the 2024 International Plowing Match and Rural Expo Local Committee Inc. as an additional Insured.
- Large float size is limited in order to safely turn corners through Tented City. Length of vehicles will be limited to under 50 feet and includes both the float AND the vehicle towing it.
- Horse and animal entries must have additional people to assist controlling the animal in case of emergency.
- **Note** - Effective July 1st, 2018, the Ontario Ministry of Health and Long-Term Care have made changes to the RABIES immunization requirements for animals in Ontario. Please check with your Local Health Unit or your Veterinary to see if these rules changes affect the animals you will be bringing to the International Plowing Match & Rural Expo.

Please provide a description of your entry that can be announced:

Parade entry registration forms due by September 9, 2024. Number of entries is limited. Please register early.

Submit registration to the Parade Committee: cassandragorrill@hotmail.ca

Office Use Only

Received:

Approved:

Entry Float #:



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Additional Exhibitor Passes Required – Order Form

Please use this form ONLY if additional Exhibitor Admission Passes and Parking Passes are required—over and above those allotted to you with your space.

See chart on your application form for the number of passes provided with your space.

Company Name: _____

Address: _____	City: _____	Postal Code: _____
-----------------------	--------------------	---------------------------

Application Contact Name: _____

Phone: _____	Cell: _____	Email: _____
---------------------	--------------------	---------------------

	#	Price	Total
Additional Exhibitor Admission Passes:	*	Passes at \$17.70 each	\$
Additional Red Parking Passes (Red Parking Areas only)	*	Passes at \$35.40 each	\$
Additional Green Parking Passes (quantities limited):	*	Passes at \$0 each	

*See chart to note what passes are included with your exhibitor space.

Passes ordered after August 23rd will be available for pickup at the OPA Show Office (at the IPM).

NO REFUNDS.

HST# 10780 0153 RT0001	Subtotal: _____
	HST (13%): _____
	TOTAL: _____

FULL Amount Visa
 FULL Amount Mastercard
 Cheque for FULL Amount

Card #:

Name on Card: _____ **Expiry:** ____ / ____ **Code:**

Note:

Exhibitor Admission and Parking Passes will also be for sale at the OPA Show Office (at the IPM) from Thursday, September 26 to Saturday, October 5 (during regular office hours - 8 am to 5:30 pm).

Exhibitors are encouraged to purchase any additional passes needed in advance in order to avoid potential line-ups at the OPA Show Office (at the IPM).

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



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Application for Special Attractions, Demonstrations and/or Contests

Company Name:		
Address:	City:	Postal Code:
Contact Name:		Phone/Cell:
On Site Contact Name (for emergencies, if different from above):		Cell:

We hereby make application to conduct the following on our exhibit lot/space:

<input type="checkbox"/>	Ride and Drive Demonstration—Describe manufacturer, type of equipment and number of units:
<input type="checkbox"/>	Tools/Equipment Demonstration—Describe manufacturer, equipment type and number of units:
<input type="checkbox"/>	Musical Entertainment, Live Bands or Musicians—Describe and include daily performing times:
<input type="checkbox"/>	Use of Amplifiers, PA Systems, Recorded Audio or Visual—(Please note the use of amplifiers to solicit visitors on the streets is prohibited.)—Describe use
<input type="checkbox"/>	Giveaways/Promotional Swag/Freebies—Specify items or products:
<input type="checkbox"/>	Contest, Draw or Raffle—Describe:
<input type="checkbox"/>	Complimentary Food or Drinks—(No Cold Drinks). Refer to Food Vendor and Health Unit Requirements. You must complete the Health Unit’s application form. Specify products:
<input type="checkbox"/>	Other (e.g., food demonstrations, etc.)—Please specify:

The Ontario Plowmen’s Association reserves the right to accept, reject or regulate any activity that, is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



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PERMISSION REQUEST FORM - To Dig and/or Excavate in Tented City

Permission form due before August 1st. This information is necessary for exhibitor placement.

Due to the fact that Hydro Lines and Water Lines are all underground at IPM 2024, Outdoor exhibitors and food concessions who need to dig holes, move topsoil or install concrete below grade must receive prior approval.

THIS WORK MUST BE SUPERVISED BY AN EVENT TEAM MEMBER.

Company Name:		
Address:	City:	Postal Code:
Contact Name:		Phone/Cell:
On Site Contact Name (for emergencies, if different from above):		Cell:

We hereby make application to conduct the following on our exhibit lot/space:

Please provide details of your request to dig or excavate:

Planned Move-in Date:
Requested Dig/Excavate Date:

The Ontario Plowmen's Association reserves the right to accept, reject or regulate any activity that is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

I understand that concrete or other objects are to be removed from my lot in the Tented City at my own expense.

I understand that any topsoil excavated is to be stored separately from subsoil and is to be replaced at my expense after the Match.

I understand that I must make arrangements and pay for any work done to my exhibitor lot.

I understand that this work requires prior approval and must be supervised by an IPM event team member.

I hereby make application for those services indicated above and agree to adhere to the terms and conditions on this order form:

Signature _____	Print Name _____	Date _____
-----------------	------------------	------------

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



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On-site Residents "Permission Request" Form

(Option Available to Outdoor Exhibits Only --- 25' frontage x 70' depth)

For their own security purposes, a limited number of Outdoor Exhibitors are permitted to reside overnight on their lots in RVs/campers (tents not allowed). Names of those intending to reside overnight must be listed on this form. This form must be forwarded to the OPA by August 1st. (Reminder – No Generators allowed.) There is a limited number of spaces for on-site residents in 2024.
 *Submitting this application does not guarantee on-site space unless explicitly approved by OPA.

Company Name:

Address:

City:

Postal Code:

Application Contact Name:

Cell:

On-site Contact Name (for emergencies, if different from above):

On-site Contact Cell:

On-site Contact Email:

October 2024

Name of On-site Resident

Dates Residing:

Sept 30	1	2	3	4	5

PLEASE NOTE! Daily passes that are normally included with the exhibitor package will be reduced BY FIVE for each On-site Resident Exhibitor.

An On-site Residency Pass will be issued to each occupant. A charge may apply for each on-site resident in excess of the normal allocated daily pass allotment. A \$100 charge may apply for each on-site resident registering after August 1st. Failure to remit a list of those residing could result in removal from Tented City after closing.

The On-site Residency Pass will be required for access to Tented City after hours. Residents must be on their lot by 8 pm unless they have notified the Site Protection Office otherwise and been granted approval. **THIS RULE WILL BE STRICTLY ENFORCED.** On-site residents are not permitted to walk throughout Tented City after closing. An on-site residency pass will allow re-admission to Tented City **ONLY** in the evening. Each On-site Resident may be required to sign in at the Site Protection Office upon arrival. A regular Exhibitor Pass will be required for admission at any other time (October 1 to 5).

Please Note: Exhibitors staying overnight in Tented City do **NOT** have access to the IPM 2024 RV Park. Book an RV Park site if interested in socializing with RV Park guests or seeing evening entertainment.

The Ontario Plowmen's Association reserves the right to accept, reject or regulate any activity that, is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101

2024 Lindsay IPM Exhibitor Order form Page 1 of 2

Event Supplier of all materials - Key Performance Partners Inc.

Lindsay ON

fredbarber@kppgroup.ca

519-709-3733



SHOW NAME ~ 2024 International Plowing Match (Lindsay ON)		SHOW DATES ~ October 1-5/2024		CREDIT CARD INFORMATION	
Location - Lindsay Ontario at the Fairgrounds		Contact ~		Card Holder ~	
Company Name ~		Phone ~		Card Type ~	
Street ~		Company Name at Show if different than billing ~		Card # ~	
City ~				Expire Date ~	
Province ~		Contact at Show if different than order person ~		Validation # ~	
Postal Code ~				Print Name ~	
Tent / Bldg / Site Name at IPM ~		Contact Cell at IPM ~		Signature ~	
Booth # ~					

** Please note all orders sent in before Sept 6 with payment will be guaranteed. After Sept 6, we will respond in less than 12 hours to confirm your order. Any onsite orders are subject to availability and could take a few hours to install.**

Group	QTY	DESCRIPTION			if ordered	if ordered	TOTAL
					BEFORE	AFTER	
					06-Sep	06-Sep	
Drapery		Please note that in the Commonwell Bldg the 8ft, and 3ft drapery that is supplied by the IPM is BLUE .			N/A	N/A	
		Exhibitor 8ft Drapery indoors.	BLUE	or GREEN (circle or highlight one color.)	per rn/ft	\$ 6.00	\$ 8.00
		Exhibitor 3ft Drapery indoors.	BLUE	or GREEN (circle or highlight one color.)	per rn/ft	\$ 4.00	\$ 6.00
		Exhibitor 8ft Drapery outdoors in a tent.	BLUE	or GREEN (circle or highlight one color.)	per rn/ft	\$ 8.00	\$ 12.00
		Exhibitor 3ft Drapery outdoors in a tent.	BLUE	or GREEN (circle or highlight one color.)	per rn/ft	\$ 6.00	\$ 10.00
Tables		6ft, white vinyl top and cloth skirting	BLUE	or GREEN (circle or highlight one color.)	each/	\$ 90.00	\$ 130.00
		4ft, white vinyl top and cloth skirting	BLUE	or GREEN (circle or highlight one color.)	each/	\$ 80.00	\$ 120.00
		30"round/30"tall table with spandex	BLACK	or WHITE (circle or highlight one color.)	each/	\$ 80.00	\$ 120.00
		30"round/42"tall bar table with a spandex	BLUE	GREEN BLACK (circle or highlight one color.)	each/	\$ 80.00	\$ 130.00
		30"round/42"tall bar table aluminum finish top			each/	\$ 100.00	\$ 130.00
		BARE - 6ft rectangle, 4ft rectangle, 30"round/30"tall, 30"round/42"tall (circle or highlight one size.)			each/	\$ 40.00	\$ 60.00
Seating		Padded Leather Stool with Back (rounded base for stability on un-even ground)			each/	\$ 50.00	\$ 70.00
		Stackable chair			each/	\$ 15.00	\$ 20.00
		Folding chair			each/	\$ 15.00	\$ 20.00
Misc		Please note for larger orders we are happy to take a call or email to discuss discounts. See above info to contact.					
		If you are in need of items you do not see here, please contact us for a complete materials list.					

Pictures of most items on next page for reference. If you require a picture not supplied please just ask.

1. All prices include delivery, installation. Cost includes install, and removal at show close.
2. All rental charges are subject to 13% HST.
3. All orders must be paid in full before September 6th to receive discount pricing. All orders must be paid in full before install.
4. All orders cancelled after early bird pricing will be refunded only 75% as admin/restock fee will apply.

5. THIS PAGE must be completed and emailed to fredbarber@kppgroup.ca. A confirmation email will be sent upon receipt.

SUB-TOTAL	\$	-
13% HST	\$	-
TOTAL	\$	-

2024 Lindsay IPM Exhibitor Order form Page 2 of 2

Drapery Blue



Drapery Green



6ft or 4ft
blue table



6ft or 4ft
green table



30"round/42"
tall aluminum



30"round/42"
tall spandex cover



30"round/30"
tall spandex



Padded Leather
Bar Stool



Stackable
Chair



Folding
Chair





Ontario Plowmen's Association
188 Nicklin Road, Guelph, Ontario N1H 7L5
519-767-2928
www.plowingmatch.org

